

Union County Law Library Resources Board Minutes

March 11, 2026

Attending: Stephen Badenhop, Law Library Board Chairperson; Perry Parsons, Law Library Board Vice Chairperson, Melissa Chase Law Library Board Trustee, Tina Owens-Ruff Law Library Board Trustee; and Michael Rucker, Law Librarian and secretary for the meeting.

The meeting was called to order at 4:00pm in the Law Library Lobby by Chairperson Badenhop.

The first order of business was the swearing in of Board Trustee Melissa Chase to another term and the swearing in of new Board Trustee member Adam Davis.

Next on the agenda was the re-organization of the Law Library Resources Board. Perry Parsons made a motion seconded by Tina Owen-Ruff to continue the existing slate of officers – Stephen Badenhop Chairperson and Perry Parson Vice Chairperson. The motion passed with unanimous consent.

The minutes from the meeting held November 19, 2025, were offered for review. A motion to approve was made by Perry Parsons and seconded by Tina Owens-Ruff and passed with a unanimous vote.

New business was next for discussion with the request from the City of Marysville to provide access to Lexis + & AI to their Assistant Law Director, Julie Spain, who already holds an access license from the Law Library in another aspect of her governmental legal profession. A motion was made by Perry Parsons and seconded by Tina Owens-Ruff to pursue the feasibility of this with LexisNexis and authorize the creation of a new account. The motion passed by unanimous vote.

The next item in new business was the records retention schedule pertaining to the Law Library. The discussion was presented by Chairperson Badenhop who also serves as the Union County Records Manager & Archivist. A motion to approve was made by Perry Parsons and seconded by Tina Owens-Ruff. The motion was approved unanimously.

There were two items of old business, both pertaining to book purchases. The first purchase was for a volume commonly referred to as Redbook. Two copies were purchased, one being for the Probate Court and one for Assistant Prosecutor Melissa Chase. The other purchase was an effort to update a number of volumes on the library shelves that were out of date.

The Law Librarian report reported that visitor statistics were unchanged and that the Law Library website had been updated.

Finances were the next item for discussion with Chairperson Badenhop reporting that the library finances were on sound footing. Financial and revenue summaries were presented for

November 2025 through February 2026. Invoices for the same period were presented and a motion to approve the invoices was made by Perry Parsons and seconded by Melissa Chase. The motion met with unanimous approval.

A date and time for the next Board meeting is to be made at a later date.

With business being concluded, a motion to adjourn was made by Perry Parsons and seconded by Tina Owens-Ruff and unanimously approved.